

# Situational Assessment

Consumer's name: \_\_\_\_\_

Site: \_\_\_\_\_

Evaluator: \_\_\_\_\_

Period Covered: \_\_\_\_\_

Date of First Evaluation: \_\_\_\_\_

**Rating Key**

A – Strong Area  
 B – No Problems  
 C – Work Behavior Needs Improvement  
 D – Change Possible for Work Behavior  
 E – Change Appears Doubtful for Work Behavior

<b>Category</b>	<b>Rating</b>
<b>1. Relationship With Supervisor</b>	
Comfortable	_____
Anxious	_____
Benefits from instruction	_____
Appropriateness of personal relations with supervisor	_____
Open and clear communication with supervisor on work site	_____
<b>2. Work-Related Factors</b>	
Productivity is consistently high	_____
Cooperates with others on work tasks	_____
Understands and follows through on instructions	_____
Work accomplished is consistently acceptable	_____
<b>3. Personal Work Behaviors</b>	
Attendance	_____
Punctuality	_____
Grooming	_____
Dress	_____
Levels of energy	_____
Motivation to perform tasks	_____
Recognizes work as different from school, home, and recreation	_____
Relations with co-workers/works well with co-workers	_____
Accepts unpleasant tasks	_____
Organizes work	_____
Adapts to changes in the work situation	_____
Shows ability to learn	_____
Communicates with supervisors and co-workers clearly	_____
Acceptable frustration tolerance	_____
Awareness of rules and safety precautions	_____
Inappropriate work behaviors	_____

**4. Learning Style**

a. How does the consumer seem to receive and process information (auditory, visual, kinesthetic, i.e., "by doing")?

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b. What methods seem to work best when teaching the consumer a new skill?

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c. What is the best method for correcting mistakes that the consumer might make? Does she or he learn from her or his mistakes?

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d. What seems to interfere with the consumer's being able to learn new skills?

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e. What is the consumer's capacity to retain information?

- Short-term memory skills (across a given day or consecutive days)

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- Long-term memory skills (across weeks, months, years)

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**5. Social Skills/Interactions**

a. Does the consumer readily engage others in conversations?

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b. Does the consumer respond appropriately to conversations, questions, and comments from others?

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c. Does the consumer like to be around people, or would she/he prefer to be alone most of the time?

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